

VACANCY ANNOUNCEMENT

ASSISTANT MOTHERS

WINDHOEK 4X

TSUMEB 1X

ONDANGWA 1X

Position title: Assistant Mother
Working location: SOS Children's Village
Supervisor: Village Manager

PURPOSE:

The Assistant Mother moves between SOS Family Homes relieving SOS Mothers who are on leave and providing assistance to SOS Mothers according to an agreed schedule. The SOS Mother and Assistant Mother work together as a team to provide the best possible upbringing for the children under their care. The Assistant Mother is an important member of the SOS families and should be a caring, understanding, mature and responsible figure that the children can look up to as an 'aunt'. They will rotate throughout the programme location.

KEY RESPONSIBILITIES:

- Works in close partnership with the SOS Mother, striving as a 'team' to promote the overall well-being and best interests of each child.
- Replaces the SOS Mother during periods of absence, living within the Family Home and performing all of the Mother's functions.
- Assists the Mother in promoting the educational development of each child, e.g. by supervising study periods, helping with homework assignments, etc.
- Understands and supports the rights and responsibilities of each child.
- Spends quality time with each child as agreed in her assigned households.
- Helps the SOS Mother arrange and supervise recreational activities, games or family outings to build a sense of unity and belonging.
- Understands the background of each child in order to better understand his/her behavior and accept each child as an individual.
- Carries out all basic daily household tasks including cooking, cleaning, washing and ironing so that the house is maintained in excellent condition.
- Helps the SOS Mother carry out tasks such as budgeting, shopping, menu planning and keeping the household accounts as required.
- Learns how to correctly use and care for household equipment and appliances. Strives for cost saving for the household.

- Maintains her personal physical, mental, social and spiritual well-being thereby improving her ability to care for her children and to maintain a balanced life-style.
- Participates in any training offered by SOS and takes an interest in reading or furthering her academic studies.
- Gives the children age-appropriate tasks to do ensuring they actively contribute as a child would in any family, e.g. by tidying their rooms or washing dishes.
- Encourages each child to further his education or training, to enable them to cope well when they leave the Village.
- Shows healthy affection for the children and offers them advice, guidance and support through the difficult times in their lives.
- Creates opportunities to integrate herself and the children into the surrounding community, through playing an active role in community life. Becomes an active contributing member of the Village community and the staff team.

REQUIRED COMPETENCIES

Ability to fully understand that the role is to be a caregiver in an alternative care setting.

Ability to self-direct own personal and professional development.

Ability to be affectionate with children and young people.

Ability to deal with delays in child and youth development.

Ability to lead and ability to communicate strongly.

Ability to work in a multidisciplinary team

JOB REQUIREMENTS:

- Age: Between 35 and 45 years of age
- Grade 10 certificate
- Education and experience in child care and community development.
- 5 years' work experience working with children and youth.

Interested persons should send their applications to: Magret Kamati, recruitment.hr@sos-namibia.org Only short-listed candidates will be contacted. All shortlisted candidates will be expected to complete an application questionnaire. Closing date: 28 February 2022

“Every child belongs to a family and grows with love, respect and security”

