



Call for the project’s data base of potential short - term expertise in various fields of enhancement for Namibia’s participatory democracy

Enhancing Participatory Democracy Programme (EPDN) is a partnership of the Government of the Republic of Namibia (through the National Planning Commission), Parliament of Namibia and the European Union and implemented as a technical assistance programme. It started in 2020 and will terminate mid-2025.

General assignment description

The experts will be selected in a transparent selection process and could work between 6 and 50 days depending on the nature of the assignment and over a longer period. They will be contracted by Ecorys, Netherlands and will report to the Team leader of the Programme based in Namibia. Each assignment is terminated with a short report in English.

General Requirements

- Namibian citizenship and or resident
- A master's degree in the field of expertise listed on page 2 or equivalent
- At least 7 years professional experience in the required fields
- At least 2 recommendations of previous employers and their contact details
- Proof of work done in the past e.g., a training programme, an article etc.
- High professional standards and ethics to promote positive human development of Namibia
- Output driven and good communicator
- Understanding of participatory democracy in the 21st century
- Knowledge and understanding of the Namibian Constitution, understanding how Government and Parliament works
- Flexible to travel within the country
- Gender awareness as well as climate crisis awareness
- Strong oral and written communication skills in the English language - good communication skills in the Namibian local languages are an asset

Candidates are invited to send the following by April 24th. to info@epdn.org

1. Indication of the field of expertise in the email heading
2. CV in EU format, a one-page motivation letter as well as a proof of previous work in form of a former achievement e.g., a manual, training programme, an essay, etc.
3. Clear indication of expected daily fee rate

Selected experts could be asked to deliver a training or other forms of capacity development, draft manuals and participate in podcasts/ educational videos as part of the assignment.

We look forward to the full package of the above documents. We kindly ask you to respect the requirements and only apply if you fulfil them. We will only be able to contact shortlisted candidates by 26.05. 2023.

Thank you, your EPDN team

For more information about the project kindly visit our Facebook page

[\(1\) EPDN Enhancing Participatory Democracy in Namibia | Windhoek | Facebook](#)



Fields of required expertise

1. Expert in development and public policy analysis
2. Trainer in Public Sector Management
3. Training in Public Budgeting Analysis and Advocacy
4. Expert in Sectoral Analysis with Emphasis National Development Budget
5. Expert in Parliamentary Engagement and Outreach to the people
6. Communication trainer
7. Monitoring and Evaluation of Public Sector policies and programmes
8. Expert trainer in the Namibian Constitution and the doctrine of Separation of Powers
9. Expertise in the Role of non-state actors in Parliamentary development with emphasis on Parliamentary oversight function
10. Parliamentary oversight of Public Policies and Programmes including tools for parliamentary oversight and requirements for effective parliamentary oversight Expert
11. Parliamentary Procedures and Parliamentary Committee Systems
12. Public participation including CSO participation in public policy making, law-making and parliamentary oversight.
13. Moderator to facilitated challenging group discussions
14. Independent journalist or social scientist with advanced social media knowledge and expertise
15. Expert in civil society- government cooperation- dialogue and cooperation methods
16. Expert in adult learning methods (e-learning tool development)
17. Expertise in Fundamentals of CSO management for advance CSOs: Strategy and values, financial management and sustainability, advocacy and policy engagement in the various stages of the policy cycle, Human Resource/ skills management/ Communication/ coalition building
18. Expertise in active citizenship: rights and obligations of citizens and of the Government of Namibia
19. Expertise in policy analysis
20. Expertise in evidence-based policy engagement in the public dialogue, policy drafting and constructive advocacy for target groups or specific policies
21. Social accountability expert